



FINANCE COMMITTEE MINUTES
Tuesday, September 11 2018

5:30 PM
Hillsboro Civic Center Room C207

Public Meeting
150 E. Main Street

CALL TO ORDER

Present: Councilors Darell Lumaco and Kyle Allen

Excused: Councilor Fred Nachtigal

Staff Present: Michael Brown, Michelle Wareing, Dacia Bakkum, Robby Hammond, and Aubrey Minear

Consider Minutes: August 8, 2018

Motion was made by Allen, seconded by Lumaco, to approve the August 8, 2018 minutes. The motion passed with Lumaco and Allen voting in favor.

1. ITEMS FOR RECOMMENDATION TO CITY COUNCIL:

- A. Consider forwarding a recommendation to City Council to approve the addition of two full-time permanent Deputy Fire Marshal position to the Fire Prevention Division. *Staff Report – Michael Trabue*

In response to Councilors Allen and Lumaco, Chief Downey said if the positions are not filled, other areas of the Fire Department would be left short staffed. He said the positions are not budgeted.

Motion was made by Allen, seconded by Lumaco, to forward a recommendation to City Council to approve adding a full time Fire Inspector I position and a full time Fire Inspector II position in Fiscal Year 2018-19, equipment and vehicles needed to outfit the positions, and approve any necessary transfers of budget appropriations. The motion passed unanimously with Lumaco and Allen voting in favor.

- B. Consider forwarding a recommendation to City Council to approve renewing an agreement with the Hillsboro Chamber of Commerce to collaboratively fund the Hillsboro Economic Development Partnership for Fiscal Year 2018-19. *Staff Report-Dan Dias*

Motion was made by Allen, seconded by Lumaco, to forward a recommendation to City Council to approve renewing an agreement with the Hillsboro Chamber of Commerce to collaboratively fund the Hillsboro Economic Development Partnership for Fiscal Year 2018-19. The motion passed unanimously with Lumaco and Allen voting in favor.

- C. Consider forwarding a recommendation to City Council to approve a partnership agreement with the Oregon International Airshow, Inc. to provide public safety services. *Staff Report – Robby Hammond*

Motion was made by Allen, seconded by Lumaco, to forward a recommendation to City Council to approve a partnership agreement with the Oregon International Airshow, Inc. to provide public safety services. The motion passed unanimously with Lumaco and Allen voting in favor.

- D. Consider forwarding a recommendation to City Council to adopt a resolution readopting the current investment policy for the City, authorizing investments exceeding 18 months and up to 5 years in maturity and repealing Resolution No. 2573. *Staff Report-Suzanne Linneen*

Deanne Woodring, Government Portfolio Advisors President, gave a brief presentation regarding the City's investments. In response to Councilor Allen, she agreed with the predictions that there will be a recession in the year 2020.

Motion was made by Allen, seconded by Lumaco, to forward a recommendation to City Council to adopt a resolution readopting the current investment policy for the City, authorizing investments exceeding 18 months and up to 5 years in maturity and repealing Resolution No. 2573. The motion passed unanimously with Lumaco and Allen voting in favor.

2. ADVICE/INFORMATION ITEMS:

- A. Community Services Grant Program Update

Dacia Bakkum, Project Specialist, overviewed the Community Services Grant Program scoring process including the scoring criteria, questions, and application.

- B. Monthly Investment Reports – July 2018. *Staff Report – Suzanne Linneen, Michelle Wareing*

There being no further business, the meeting was adjourned at 6:25 PM.